

Florida FCCLA
State Leadership Conference
Orlando, Florida

March 16-19, 2018

State Leadership Conference 2018
Doubletree by Hilton Orlando at SeaWorld | 10100 International Drive, Orlando, FL 32821
www.flccla.org

Florida FCCLA Mailing Address – For all Forms/Checks/Registration

Florida FCCLA
P.O. Box 1806
Bushnell, FL 33513

CONFERENCE HOTEL

Doubletree by Hilton Orlando at SeaWorld
10100 International Drive
Orlando, FL 32821
Phone: 800-327-0363
Reservations to: 800-327-0363

This year's meeting will be held Friday, March 16 - Monday, March 19, at the Doubletree by Hilton Orlando at SeaWorld in Orlando, FL. Room rates will be **\$147.00**.
A hotel reservation form is included in the SLC packet.

The Hotel Reservation Form and payment must be sent directly to the Doubletree by Hilton Orlando at SeaWorld.

Your hotel cut-off date is February 15, 2018. The hotel will accept reservations on a space available basis only after February 15, 2018.

In order to qualify for tax exempt status you must pay with a school check or credit card, and send a copy of the tax-exempt ID form. Your Hotel Reservation Form should include one night's deposit on all rooms. Credit cards are for room guarantee only. Your card will not be charged once payment is made by check.

Please note that you cannot pay with a personal check or credit card upon arrival at the hotel and receive the tax exemption. It is against the law for the hotel to allow this.

All SLC participants/chapters are required to stay at the host hotel.

Any participants/chapters not staying at the host hotel will not be allowed to compete.

Please reserve early to ensure hotel room availability.

FLORIDA FCCLA STATE LEADERSHIP CONFERENCE

PURPOSES - The basic purpose of the State Leadership Conference is to provide FCCLA members the opportunity for personal and leadership development, as well as the opportunity to compete in Florida Competitive Events and National STAR Events.

ATTENDANCE -

1. Each chapter will provide at least one chaperone for each ten (10) students attending SLC. It is advisable to include male chaperones for male students. No student will be allowed to attend the conference without an assigned adviser.
2. To be eligible to attend the SLC, students must meet these basic criteria:
 - a. Be an active member of FCCLA
 - b. Have the approval of their chapter adviser
 - c. Have the approval of their school
 - d. Have the approval of their parents or guardians if under the age of eighteen
3. Each chapter to be represented at the conference will determine its own participants, register, and submit housing forms, including both students and advisers, and will assume all responsibility for the conduct of their participants while attending the conference.
4. **All conference attendees must stay in designated conference housing during the conference or students will not be allowed to compete.**

Join FCCLA members from all over the state for a leadership experience that you will not soon forget! While in Orlando you will experience a keynote speaker, interesting and exciting exhibits, an off-site excursion, senior recognition, the election of the 2018-2019 Florida FCCLA State Officers, a talent and fashion show, a banquet and awards session, and the opportunity to compete in the Florida Competitive Events or National STAR Events.

STATE LEADERSHIP CONFERENCE HIGHLIGHTS

- Four exciting and powerful general sessions
 - Opening Session with Keynote Speaker and state officer candidate symposiums & speeches
 - Two weekend Sessions to include the fashion show, as well as the competitive events recognition session
 - Closing Session with the 2018-2019 State Officer Installation
- Florida Competitive Events and STAR Events competitions on Saturday
- FCCLA Entertainment on Saturday evening
- Awards ceremony on Sunday morning
- 2018-2019 new state Theme and Target presentation
- Banquet Dance on Sunday evening and much more!

SLC REGISTRATION FEE

The SLC registration fee covers the following expenses:

- General Sessions for all delegates!
- SLC general sessions featuring keynote speaker
- FCCLA competitive events and awards
- Conference T-shirt
- Communication and promotion (postage and telephone)
- Printing (SLC registration packet, name badges, ribbons, conference program, etc.)
- Contractual services (security, decorating services, audio-visual, secretarial, management)
- Speakers and presenters (honorariums, travel, lodging, and meal expense)
- Media presentations and equipment rental
- Shipping expenses/transportation
- SLC staff travel, lodging, and meals (national officers, staff, and special guests) Social and recreational expenses
- Meeting space rental/site visitations and planning meetings

ADDITIONAL COSTS TO CONSIDER

- Grand Awards Banquet
- Competitive/STAR Event fee per participant
- Cost of food **and** a 15-20% gratuity
- Touring and shopping expenses
- Room charges, (i.e. local telephone calls)

FCCLA COMPETITIONS

During SLC 2018 students can compete in Florida or STAR Event competitions. Students can participate in Artistic Reflections, Chapter in Action Scrapbook, Decorative Food Centerpiece, Chicken Fabrication, Dessert Chopped, Waiter Relay, Fashion Construction Coordinated Outfit, Fashion Construction - Single Garment, FCCLA Writes - Poetry, FCCLA Writes - Short Story, and Storytelling; as well as Advocacy, Applied Math for Culinary Management, Career Investigation, Chapter Service Project Display, Chapter Service Project Portfolio, Chapter in Review Display, Chapter in Review Portfolio, Culinary Arts, Early Childhood Education, Entrepreneurship, Environmental Ambassador. Fashion Construction, Fashion Design, Focus on Children, Food Innovations, Hospitality Tourism & Recreation, Illustrated Talk, Interior Design, Interpersonal Communication, Job Interview, Leadership, Life Event Planning, National Programs in Action, Nutrition and Wellness, Parliamentary Procedure, Promote and Publicize FCCLA!, Recycle and Redesign, Say Yes to FCS, Sports Nutrition, and Teach and Train.

Florida Competitive Event and STAR Event registration will take place on Friday, March 16 at 3:00 pm. Top finishers in each event will be recognized and receive awards during the third general session.

SCHOLARSHIP AWARDS

The scholarship awards are listed in the Florida FCCLA Handbook and also on our website at www.flfccla.org

There are **Scholarship Awards** for Bachelor's, Associate's, and Certificate's Programs (applies to current FACS curriculum) as well as the **Leadership Development Scholarship Award**. *Please take an opportunity to review these in detail.*

All applications must be . . . **Postmarked to the Florida FCCLA state office by January 31, 2017.**

OFFICER CANDIDATES

Congratulations to our officer candidates! You have worked hard to reach this point. The challenge is still yet to come, as **personal responsibility** and **self-discipline** are needed to surpass opposing candidates and exceed basic expectations.

Consult the tentative agenda for candidate meeting times. As the agenda is exhaustive, please govern your decisions accordingly. Pay special attention to the 1st General Session where you will be required to sit near the front and present your speech onstage. **It is your responsibility to adhere to the times outlined in the final agenda.**

Ensure you have met all current requirements by reviewing the handbook, bylaws, and Student Delegate Guidelines. **The Student Delegate Guidelines specify required installation attire for all candidates!**

Congratulations! You have chosen to go where few have gone before!

VOTING PROCEDURES

- Each chapter is allowed **two voting delegates**. Additional voting privileges are extended to State Officers.
- Candidates for State Office will give their speeches during the first general session.
- Candidates must have a minimum state cumulative 3.0 GPA on a 4.0 scale.
- Voting delegates are required to sit near the front during the 1st & 2nd General Sessions.
- Voting delegates must attend the first general session wearing their voting delegate ribbons and sign-in to receive a ticket. This ticket is your voting pass.
- Delegates must present their tickets in order to receive a ballot.
- Those arriving after the scheduled voting time will not be allowed to vote.
- Voting delegates must remain in the room until votes are counted in the event of a run-off.
- Voting delegates should not be involved in Competitive Events.

Voting Delegate Responsibilities at SLC

Use opposite side of this information sheet to rate your candidates.

Friday, March 16:

5:30 – 6:00 p.m.		Attend President-elect Round Robin where you will listen to the candidate question and answer session and bring information back to your chapter members
6:00-6:30 p.m.		Visit Candidate Displays and talk with candidates running for President-elect, State officer, and VP of Junior Relations
7:45 – 10:00 p.m.		During the first general session, you will hear the speeches of the President-elect, VP of Junior Relations, and Rotative officer candidates, sure to have your rating sheet available to take notes. You will caucus with your chapter members using your rating sheets from the opposite side. Then, you will be asked to submit your vote.

** You will not be permitted to leave the room until all votes are counted and the State Officer presiding at the meeting has dismissed you.

Saturday, March 17:

4:00 – 5:30 p.m.		Second General Session – make sure to sit up front in the voting delegate section. You will be asked to vote for your chapter on any bylaw changes. Please be sure to make yourself and your chapter familiar with any information regarding bylaw changes prior to this session. NO bylaw proposals this year.
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PROGRAM GREETINGS

Send special greetings, shout-outs, or dedications to your favorite Class of 2018 graduate, friend, family, student, alumna, adviser or supervisor. Members can also advertise local businesses. Submit your orders soon, as space is limited.

DOOR PRIZES

Door prizes will be awarded by the state office and chapters **will not** be expected to provide door prizes.

AGENDA

A tentative agenda and invited workshop presenters are enclosed.

EXHIBITS

They will be open Saturday from 8:00 am until 6:00 pm.

NAME BADGES

Name badges will be provided and must be worn at all times for security and identification for ALL conference functions. You **must** have your name badge with your personalized barcode on the back to be admitted to all sessions.

DELEGATES WITH DISABILITIES

FCCLA will make reasonable accommodations for our members with disabilities. In the FCCLA Registration Portal, there is a section in each participant's registration for Special Needs. Please use the request to note special needs so that accommodations may be provided. If you have special needs at the hotel, please be sure to include that with your hotel reservation form.

CONDUCT

The very nature of the SLC demands that all delegates conduct themselves as "leaders." The state office has established guidelines that contribute to the learning experience of the delegates. Please ensure that these guidelines are followed. Please make sure that all delegates understand the conduct code prior to signing it. Infractions will not be tolerated.

SUPERVISION

You must provide one registered adult for each ten (10) students you register. Please be sure that every adult you are bringing to assist you with the supervision of your delegates understands that they must be in the sessions, at the dance, checking rooms periodically during the day, checking all rooms at curfew, walking the halls for a period after curfew, and are subject to the same conduct code and dress as are the teachers and students.

HOTEL CHECK-IN

Hotel check in time is 4:00pm. Rooms will not be available before that time, so chapters should plan their arrival with this in mind.

HOTEL CHECK-OUT

Hotel check-out time is 11:00am. All participants must check-out prior to this time on the day of their departure. The hotel has been advised to make no charges to a room unless a credit card is provided. While the majority of students will likely have cell phones, please remind those that do not that using a lobby pay phone, a prepaid phone card, or a calling card saves money and problems later as calls from hotel rooms to outside lines are very expensive. **All** incidental charges must be paid upon departure. No incidentals will be allowed to the master bill. Advisers are required to inspect all guest rooms prior to checking out with the hotel. Chapters will be liable for any damage done to rooms or excessive cleaning charges from the hotel for rooms left in an out of the ordinary condition.

FLORIDA FCCLA STATE LEADERSHIP CONFERENCE 2018

Tentative Agenda

<u>Wednesday, 3/14</u>	
5:00 p.m.	State Officer Arrival
5:30 - 6:30 p.m.	Dinner
6:30 - 11:00 p.m.	State Officer Rehearsal
12:00 a.m.	Curfew

<u>Thursday, 3/15</u>	
8:00 a.m. - 8:30 a.m.	Breakfast snacks
8:30 a.m. - 12:00 p.m.	Rehearsal
12:00 - 1:00 p.m.	Lunch
1:00 - 6:00 p.m.	State Officer Rehearsal
8:00 - 11:00 p.m.	State Officer Tech Rehearsal with AV Crew
11 :30 p.m.	Curfew

<u>Friday, 3/16</u>	
8:00 a.m. - 9:00 a.m.	Breakfast Snacks
9:00 a.m. - 2:00 p.m.	Officer Dress Rehearsal with AV Crew
12:00 p.m.	Lunch
1:00 p.m.	FCCLA Conference Headquarters
1:00 - 4:30 p.m.	FACS Supervisors/Lead Teachers Meeting
2:00 - 4:00 p.m.	Chapter Registration for all districts (Advisers Only)
3:00 - 5:00 p.m.	FEFACS Board Meeting
3:00 - 3:30 p.m.	Competitive Events Chairpersons Meeting
4:00 p.m.	Adviser Hotel Check-In
4:30 - 5:30 p.m.	State Officer Candidate Display Setup State Officer & Officer Candidate Meeting
4:30 - 5:00 p.m.	Courtesy Corps Orientation
5:30 - 6:00 p.m.	President-Elect Round Robin (One or more voting delegates only)
6:00 - 6:30 p.m.	All Candidate Displays Open (Voting Delegates)
6:00 - 6:30 p.m.	Competition Room Consultant Orientation

6:30 - 7:30 p.m.	JWU Adviser Dessert Reception State Update - All Advisers: Patrick Grady
7:00 p.m.	Candidate Displays Breakdown
7:15 - 7:45 p.m.	Senior Photos - Ballroom
7:45 - 10:00 p.m.	<u>First General Session</u> Presiding: Taylor Trevithick Opening Ceremony Call to Order Presentation of Colors - Liberty High Junior ROTC National Anthem - All Together Thought of the Day Greetings: Board of Directors, Department of Education, Johnson & Wales Special Introductions District Roll Call VP of Junior Relations Candidates - Symposium & Speeches President-Elect Candidates - Symposium & Speeches Election Procedures At-large Voting Regional Candidate Speeches Regional Candidate Voting / Energizer 2017-2018 State Officer Introductions Keynote Speaker – Patrick George Announcements Adjournment
10:00 - 10:30 p.m.	State Officer Session: Snapchat Q&A Goes Live!
12:00 a.m.	Curfew

<u>Saturday, 3/17</u>	
6:30 - 8:30 a.m.	Breakfast – On your own
7:30 - 8:30 a.m.	Judge & Chairpersons Meeting
8:00 a.m.	Culinary Event
8:00 a.m.	FCCLA Conference Headquarters
8:00 a.m.- 6:00 p.m.	Vendors & Exhibitors Market
9:00 a.m. - 4:00 p.m.	Competitive Events Headquarters

9:00 a.m. - 3:00 p.m.	FL Competitive Events and STAR events- Refer to Competitive Event Program
10:00 a.m. - 2:00 p.m.	Leadership Summit - Lead by the State Officers
11:00 a.m. - 12:00 p.m.	Lunch - On your own
12:00 - 12:45 p.m.	Talent Sharing Rehearsal & Check In
12:45 - 1:45 p.m.	Fashion Show Rehearsal & Check In
2:00 - 4:00 p.m.	State Officer Rehearsal
4:00 - 5:30 p.m.	<p><u>Second General Session</u> Presiding: Sheyanne Myrie <u>Business Meeting:</u> Presiding: Sheyanne Myrie Membership Report - Lazaro Quintana Largest Delegation in Attendance Recognition Largest Affiliated Chapter Recognition Financial Report- Veronica Holzhausen Scholarship Donation Recognition Power of One Recognition Spirit of Advising Advisor Recognition Energizer State/National Project- Debbie Pack National Leadership Conference Cluster Meeting By-Law Changes - None Fashion Show Recognition 2018-2019 State Officer Announcement Announcement Adjournment</p>
5:30 - 6:30 p.m.	New State Officer Orientation
6:30 - 8:30 p.m.	Dinner - On Your Own
9:00 - 12:00 a.m.	<p><u>Evening Entertainment</u> Presiding: SkyLee Miller Talent Sharing Leadership Can Be... Hypno-Larious: Patrick Grady State Officer Pie in the Face Raffle</p>
12:30 a.m.	Curfew

<u>Sunday, 3/18</u>	
7:30 - 9:30 a.m.	Breakfast – On your own
8:00 a.m.	FCCLA Conference Headquarters
8:30 - 9:00 a.m.	State Scrapbook Display: SkyLee Miller
9:00 a.m.-11:00 a.m.	<u>Third General Session</u> Presiding: Veronica Holzhausen Call to Order Competitive Events Recognition Session -State and STAR Events 2018-2019 State Theme & Targets Presentation Announcements Door Prizes Adjournment
11:00 - 11:30 a.m.	Banquet Seating Assignments
11:00 a.m. - 12:00 p.m.	National Leadership Meeting Delegation Session (Mandatory for STAR 1 st and 2 nd place winners, but all delegates are invited to attend)
11:00 a.m. - 12:00 p.m.	Competitive Events Evidence Pickup (Advisers Only)
12:00 p.m.	2018-2019 Theme & Target T-shirt Pickup (Advisers Only)
12:00 - 1:20 p.m.	State Officer Transition Meeting: State Officers, District Advisers, Executive Director, County Supervisors, Officers, Local Advisers, State Supervisor, Chairman, Board of Directors
12:00 - 1:00 p.m.	Senior Display Table Outside Ballroom
12:00 - 1:15 p.m.	Lunch – On your own
1:30 - 2:30 p.m.	State Officer Rehearsal
2:00 - 3:00 p.m.	Installation Practice
6:00 - 7:15 p.m.	President’s Reception: Officers’ Families, State Officers, District Advisers, Executive Director, State Supervisor, County Supervisors, Officers’ Local Advisers, Board of Directors

7:30 - 10:30 p.m.	Fourth General Session Presiding: Taylor Trevithick 2017-2018 State Officer Salutations Call to Order 2017-2018 President's Farewell Address Florida FCCLA Scholarships Spirit of Advising Award Susan Scarpelli Award Lifetime Achievement Award 2018-2019 President's Challenge 2017-2018 State Officer Installation Closing Ceremony Adjournment
10:30 - 11:30 p.m.	Banquet Dance
12:00 a.m.	Curfew

Monday, 3/19	
9:00 - 9:30 a.m.	FCCLA Conference Headquarters
9:30a.m.-	Seaworld Excursion

**Join the Florida Delegation at the National Leadership Conference
Atlanta, GA June 28- July 2, 2018**

CODE OF ETHICS FOR ADULT ADVISERS

Family and Consumer Sciences programs offer training to those students who have set career objectives and whose goals are geared toward leadership. Individual conduct and appearance is a phase of this training.

Since a good example is one method of teaching, and students participating in the conference are impressionable, a **Code of Ethics** is set for adult advisers.

It becomes the responsibility of each and every participant to see that proper conduct is adhered to at all times. Violations of these practices and procedures will be referred to the president of the Board of Directors for the Florida Association and Foundation of FCCLA, Inc.

- Advisers shall conduct daily meetings with participants for progress reports, time schedules and other activities.
- Advisers shall conduct nightly curfew checks to ensure that their students are in by curfew and remain in their rooms through the night.
- Advisers shall keep an agenda for each student so that they may be reached at any time during the conference.
- Each adviser shall be responsible for seeing that participants adhere to all conduct practices and procedures.
- The rules as stated in the **Student Conduct (next page)** and the **Dress Code** are called to your attention for review and should govern the behavior of **advisers** as well as students.

CONDUCT CODE FOR DELEGATES ATTENDING FCCLA SPONSORED ACTIVITIES

Attendance at any FCCLA sponsored conference or activity is a privilege. The following conduct policies will apply to all delegates: students, chapter advisers, and any other authorized persons attending the activity. This form must be signed by each student attending the SLC and brought to the conference site during the conference.

Delegates shall abide by the rules and practices of FCCLA at all times, to and from the designated point of origin of the activity. Delegates shall respect and abide by the authority vested in the FCCLA organization. Determination of penalties for violations will be at the discretion of the Executive Director. Additional penalties may be imposed by the state association and/or local school district.

The following shall be regarded as severe violations of the FCCLA Conduct Code:

Should a conduct code violation occur for item 1 through 7 below, regardless of when exposed, the violating student(s) will be sent home.

1. **Alcohol, Drugs and Tobacco:** A student shall not possess, use, transmit, be under the influence of, or show evidence of having used an alcoholic beverage, other drugs, substances, or tobacco products capable of or intended, purported, or presumed to be capable of altering a student's mood, perception, behavior, or

judgment; other than properly used, over-the-counter pain relievers and medications prescribed by a physician for an individual student and must be on record with the adviser. Nor shall the student possess, use, sell, or transmit paraphernalia associated with drugs, alcohol, or chemical substance in any form (including tobacco), at any time, or under any circumstances, on public or private properties. All local and state laws concerning personal behavior will be honored.

2. **Curfew:** Committing serious violations of curfew regulations as outlined in item 9 below.
3. **Willful Companionship:** Being in the willful companionship of someone who violates any portion of the conduct code, or failing to report any direct knowledge (other than hearsay) of the conduct code violations.
4. **Personal Conduct:** Participating in social activities other than those with conference participants; conducting acts and/or possession of weapons capable of causing bodily harm or fear of life, defacing or stealing any public or private property (for which financial responsibility will rest solely with offending individuals or their chapter); other serious violations of personal conduct regulations.
5. **Serious Violations** of the student conduct code of the school district or school that the student represents.
6. **Private Transportation:** No driving or riding in a private automobile during a conference, unless accompanied by an authorized adviser (delegates are to be housed at the conference site). Occasionally a chapter adviser, under special circumstances, may allow a student to drive or ride in a private automobile to a conference.
7. **Abusive Behavior and Lewd Conduct:** A student shall not engage in any lewd, indecent, sexual, or obscene act or expression. A student shall not engage in verbal, physical, or sexual harassment, hazing, or name-calling. The use of slurs against any person on the basis of race, color, creed, national origin, ancestry, age, gender, sexual orientation, or disability is prohibited.

The following shall be other violations of the FCCLA Conduct Code:

Should a conduct code violation occur for items 8-12 below, regardless of when exposed, the violating student (s) may be sent home and may not be eligible to attend any other state or national conference during that school year. Determination of penalties for violations will be at the discretion of the Executive Director, or the appropriate chapter Adviser.

8. **Conference Conduct:** Failing to wear the supplied conference ID badge and barcode (when provided) at all times from arrival at the conference until departure at the end of the conference; leaving sessions prior to their conclusion (except in the case of emergency); failing to attend all general sessions and assigned activities (including competitive events, committee meetings, etc.) for which a delegate is registered (unless engaged in a specific assignment taking place at the same time).
9. **Curfew:** Failing to be in your assigned hotel room from the curfew time designated in the conference program until 6 a.m.; causing any noise or other disturbance audible by anyone in the hallway after designated curfew time; ordering any food after the designated curfew time; causing any other unnecessary disturbance or participating in any other inappropriate activity after the designated curfew time.
10. **Dress:** Failing to abide by the dress regulations established for the conference, as outlined in the Dress Code.

11. **Personal Conduct:** Failing to keep adult advisers informed of activities and whereabouts at all times; having a member of the opposite sex in a room if no adult chaperone is present and the room door is not visibly open (e.g., a garbage can may be used to adequately prop open a door); having a delegate or adviser of the opposite sex in a room without a third person present and the door visibly open; or for behavior unbecoming of a delegate.
12. **Hotel Conduct:** Failing to meet the professional standards of housing facilities; accruing incidental room charges (i.e., phone calls, room service, pay-per-view movies, etc.) without settling the account prior to checkout; throwing objects out the window or into the hallway; moving hotel furniture from rooms (e.g., onto the balcony); failing to follow hotel rules and regulations; inappropriate noise or verbal abuse; and not demonstrating respect for hotel guests not participating with the FCCLA conference.

REGISTRATION INFORMATION

REGISTRATION DEADLINE

Registration submissions and payments for SLC must be received by February 15, 2018. Registrations received after this date will be assessed a late fee and are subject to availability of space. Please note the exact amount of the conference fees. Failure to submit materials by the specified deadlines may result in not being able to participate.

All payments for each chapter/state/province should be paid with one check. Individual checks from student participants will not be accepted.

LATE FEES

All registrations are due February 15, 2018. Any registration received after this date will incur a \$100.00 per chapter late fee.

If your registration is late, you will NOT be guaranteed T-shirts or sizes since we need sufficient time to order the shirts and have them printed.

CHANGES/SUBSTITUTIONS

All changes to original registration must be made in writing via email. No changes will be accepted after February 25, 2018. Drops are not allowed. Once a student is registered, their registration fees are due and non-refundable.

HOTEL RESERVATIONS

This year's meeting will be held Friday, March 16 - Monday, March 19, at the Doubletree by Hilton Orlando at SeaWorld in Orlando, FL. The address is 10100 International Drive. The phone number is 800-327-0363 and the fax number is 407-352-1100. Room rates will be \$147.00. A hotel reservation form is included in this packet. The Hotel Reservation Form and payment must be sent directly to the Doubletree by Hilton Orlando at SeaWorld. Your target date is February 15. The hotel will accept reservations on a space available basis only after February 15. In order to qualify for tax exempt status you must pay with a school check or credit card, and send a copy of the tax-exempt ID number. Your Hotel Reservation Form should include one night's deposit on all rooms. Credit cards are for room guarantee only. Your card will not be charged once payment is made by check. Please reserve early to ensure hotel room availability.

REGISTRATION PROCESS

To register for SLC, the following must be completed:

DESCRIPTION	DEADLINE	DONE (☑)
Submit FCCLA SLC Registration; found at " http://registermychapter.com/fccla/fl "	February 15, 2018	
Make registration check payable to "FCCLA" and mail to P.O. Box 1806, Bushnell, FL 33513 with attached invoice from Registration Confirmation e-mail. Only one check per chapter registering for the conference.	February 15, 2018	

*The "SLC 2018 Registration Site" is a separate system that must be completed and can be found at "<http://registermychapter.com/fccla/fl>". There are several separate tabs included in the site. Please be sure to review and, where necessary, complete the requested information on each tab if it pertains to you. After you submit your Chapter's registration, you will receive an e-Mail with an invoice that should automatically populate with the necessary information as you complete each tab of the website and is formatted so that it can be printed and presented to your school treasurer when you request your check for payment.

FLORIDA FCCLA STATE LEADERSHIP CONFERENCE 2018-STUDENT DELEGATE GUIDELINES

As a delegate to the Annual State Leadership Conference, you have been given one of the highest honors your chapter can give its members. Please be sure to take your responsibility seriously and to follow the guidelines below, so that everyone will have an enjoyable and rewarding conference.

RESPONSIBILITIES

- Each FCCLA member selected to represent his/her local chapter at the SLC will:
- Be on time for all sessions and stay until each session ends. (This includes not leaving the main meeting area during a general session once it has begun.)
- Know the opening and closing ceremonies.
- Give speakers respectful treatment and attention. Refrain from talking and whispering when anyone is at the podium.
- Listen for the many ideas that will be presented. Take notes and share ideas with your chapter.
- Demonstrate leadership skills at all times.
- Actively help your chapter select State Officers.
- Refrain from taking pictures or applauding during the Installation Ceremony. Wait for photo opportunities after the Installation Ceremony.

ATTIRE

- Be sure to dress in a way that reflects a positive, professional image of FCCLA. Expect the State Adviser or authorized adult to send you to your room to change if clothing does not meet the Florida FCCLA guidelines attached.
- Avoid wearing shorts, jeans, leggings, mini-skirts, sneakers, T-shirts, spaghetti straps, halters,

midriff shirts, bedroom shoes, and other inappropriate attire to any general session or workshop.

- Any clothing that reveals one's anterior or posterior torso, midsection, or chest is not acceptable attire for the conference.
- Dress for the banquet will be semi-formal, with either long or short dresses that are at least fingertip length for ladies. Formal banquet dresses with spaghetti straps or strapless may be acceptable providing one's chest or shoulder blades are not exposed. Ladies may wear a wrap, shawl, or appropriate cover. Suits or blazers with ties are appropriate for men. Delegates should avoid attire that is too short, tight, or revealing. Dress for all delegates attending the dance will be the same as their attire for the banquet.
- Fashion Show dress should be largely governed by all previously stated guidelines. The "Guidelines for Fashion Show" is the primary reference. Ladies and gentlemen are sensitive to their appearance on stage before a large audience.
- Candidates for State Office: Female candidates should bring a floor-length white dress, no spaghetti straps allowed. Male candidates should bring a navy blue suit with a white collared shirt and red tie.
- Modified casual dress is appropriate if there is a Dance Party. Delegates may not wear shorts or mini-skirts. Jeans are acceptable at this activity. Pants below the knee are also acceptable. Any clothing that reveals one's torso/midsection is not acceptable. Delegates wearing such clothing will remain at the hotel. Other previously stated guidelines apply.
- Beach robes with swimsuits and shoes must be worn to and from the pool. This is also the hotel's policy.

EXPECTATIONS

- Notify your chapter adviser immediately, day or night, in the event of an accident or illness. In the event you cannot reach your adviser, notify hotel security.
- Bring a minimum amount of valuables to the conference. Keep money and jewelry with you at all times.
- Discuss with your adviser the amount of money needed. Bring only what you need. Traveler's checks are recommended.
- **Be sure your adviser knows where you are at all times.**
- Keep your room doors locked at all times. If someone knocks, ask who it is before opening the door. Do not open the door for any stranger.
- Delegates will avoid playing loud music or exhibiting other loud noises from their rooms after curfew.
- **MEMBERS OF OPPOSITE GENDERS ARE NOT PERMITTED IN EACH OTHER'S ROOMS** except in the presence of an adviser or chaperone. Violators will be subject to stringent disciplinary action.
- Under no circumstances should you give your room key to a stranger.
- Conference name badges must be worn to all sessions. Remove your badge if you leave the hotel.
- Use pay phones for personal calls.
- Delegates are **prohibited** from purchasing, possessing, or consuming tobacco products, alcoholic beverages, or other illegal substances during the conference. This includes your travel

to and from the hotel, in your room, on hotel property, and the Excursion. Violators will be subject to stringent disciplinary action.

- Smoking is prohibited. Theft and vandalism is also prohibited.
- Fun, **clean dancing** will be acceptable at the scheduled dances. Inappropriate “moves” will result in the student being ejected from the dance. The music will cease if inappropriate behavior persists.
- Delegates violating conference policies will be referred to their adviser and school for disciplinary action. This may include being sent home at your parents’ expense after notification of your parent/guardian. This may also result in chapter(s) being denied participation in future events (e.g., If a State Officer Candidate or Proficiency Event Participant are in violation, they will neither be allowed on stage nor in the competition.)
- **Students are to be in their assigned rooms by scheduled CURFEW times** and should remain there until 6:00 a.m. Violators will be picked up by security and taken to their chapter adviser. Security will also notify the State Adviser of the violation. Students not in their rooms past curfew may be subject to discipline. **The student’s adviser will be notified (and possibly awakened) during that time.**
- Delegates will avoid pressing all the buttons on the elevators, disrupting the efficiency of the elevators, or misusing the fire alarm system. Remember, the comfort of other guests at the hotel should be considered.
- Delegates must be accompanied by their adviser when leaving the hotel.
- In the past, FCCLA members have impressed hotel management with our general good behavior. We challenge you to not only maintain our positive standard, but also exceed our expectations.

Each chapter attending the SLC must sign the “Acknowledgement of Rules Agreement” on the SLC Registration Website, which verifies that they have read and understand the above guidelines. They must agree to follow these guidelines during the 2018 FCCLA State Leadership Conference. They must understand that the State Adviser has the responsibility to legislate and implement these guidelines. They are acknowledging that when they follow these guidelines, they contribute to the safety and enjoyment of this conference.

2018 STATE LEADERSHIP CONFERENCE DRESS CODE POLICY

The State Leadership Conference is an excellent opportunity for members to convey to others the positive and professional image of FCCLA. Members’ behavior in the hotels and throughout the State Leadership Conference is the only image others in the hotel may ever have of our organization. Student conduct and dress should contribute to the positive and professional image of FCCLA. **Advisers are responsible for enforcing the dress policy with their students. Delegates and guests not adhering to the dress policy will not be admitted into sessions.**

Thank you for your cooperation and support in putting forth a positive image of FCCLA throughout the State Leadership Conference!

APPROPRIATE ATTIRE FOR GENERAL SESSIONS:

Females

- Red, black, or white polo or oxford shirt (long or short sleeves)
- Black dress slacks (no capris or shorts)
- Black skirts – no shorter than 2 inches above the knee
- Dress shoes or sandals
- Jeans, T-shirts, and/or athletic wear are NOT included

Males

- Red, black, or white polo or oxford shirt (long or short sleeves)
- Black dress slacks (no shorts)
- Dress shoes
- Jeans, T-shirts, and/or athletic wear are NOT included

Exception: Culinary Arts participants are welcome to wear their Chef's Attire during the STAR Events Recognition Sessions.

Advisers/ Chaperones/ Guests

- Business casual
- Jeans, T-shirts, and/or athletic wear are NOT included

For the Evening of Entertainment or for offsite excursions: Casual Attire**All Attendees**

- Casual slacks, blouse or shirt, socks and casual shoes
- Jeans, t-shirts and athletic shoes

For Banquet:**Females and Males**

- Semi-formal – You are able to wear semi-formal attire to the Closing General Session if you are attending the Banquet.
- Jeans, t-shirts, athletic wear and athletic shoes are NOT included in semi-formal attire

Advisers/ Chaperones/ Guests

- Semi-formal or business casual
- Jeans, t-shirts, athletic wear and athletic shoes are NOT included

UNACCEPTABLE ATTIRE AT FCCLA SESSIONS:

- Skin-tight or revealing clothing
- Midriff-baring clothing
- Extremely short skirts (shorter than 2 inches above the knee)
- Clothing with printing that is suggestive, obscene or promotes illegal substances
- Athletic clothing
- Swimwear
- Rubber, beach type flip flops
- Night wear (pajamas) should not be worn outside of your hotel room